

Your Event at Impact Hub Zürich

We love hosting inspiring events at Impact Hub – by sponsoring space and supporting with communication

At Impact Hub Zürich we host a vibrant program of events in our inspiring spaces. Whenever possible, we warmly welcome diverse communities to live, develop or challenge [our values](#). We offer sponsored solutions for your event at Impact Hub Zurich if we see an added value for our community and ecosystem. Sponsored venues are available on Mondays and Fridays evening from 06:00 PM till midnight. After your application, IHZ will decide which discount you will get on the regular [space prices](#) (from 25% to 100%).



Conditions

In exchange for a sponsored space, this is what we ask of you:

1. **Tickets** – Your event is free of charge (“Kollekte” & hosting contributions are ok)
2. **Inclusivity** – Your event must be open to all interested attendees – we expect events at Impact Hub Zürich to be inclusive
3. **Event host & cleaning fee** – Please note that the mandatory cleaning fee of CHF 100 and the event host fee of CHF 45 per hour (plus 1 hour before and after the event) are not included in the sponsorship of our Viadukt location.
4. **Event intro** – At the beginning of your event, we do a 2-3 minutes intro slot (either via video or in person) and welcome your community at Impact Hub Zürich
5. **Room Booking** – Booking a room for sponsored events is only possible via [this form](#). To request a sponsoring you need to send us your request 4 weeks in advance. We will do our best to make a quick decision and get back to you within a week. Please be aware that you can book our rooms with regular pricing [online](#).

6. **Communication** – To be eligible for sponsorship, it is a requirement that you complete the designated Google form to have your event published on our IHZ online event calendar. This is a mandatory step. After submitting your sponsorship request, you will receive a confirmation email with the link to access the form. Moreover, as part of the sponsorship agreement, you are expected to mention/tag us at least 3 times in your Social Media (LinkedIn, Instagram) posts related to the planned event. Please ensure to mention/tag us 2x before the event and 1x after it has taken place.
Tags Instagram: @impacthubzurich, @kraftwerk_zurich, @auercoffee
Tags LinkedIn: @impact hub zürich, @kraftwerk zürich

7. **Events we don't support** by sponsoring:

- Pure sales events or product presentations
- Fully exclusive events (on invitation only)
- Event topics with a negative impact on the [UN Sustainable Development Goals](#)

Additional information

Tech Set-up

All our event spaces are equipped with a screen and at least one whiteboard wall. At our Viadukt space, you'll find a projector + screen, audio system, 4 microphones, and 1 headset. The meeting rooms V1 and V2 are also included in the price and can be used as well.

Cleaning fee at Viadukt

There is a flat cleaning fee of CHF 100, which covers general maintenance such as floor and restroom cleaning.

Hosting

For Viadukt Arch D, our team will be there to assist you throughout your event. This includes bar service, catering support, service staff, and technical assistance. The host's time will be billed for the duration of the event plus an additional hour before and after. The cost is CHF 45 per hour. This is also the timing you can access the Viadukt to prepare for your event. If you need more time to prepare or clean up your event, you'd need to book additional hosting hours (depending on the room availability).

There is no specific event host at our Colab location, as there is already our general Host Desk. If you like to add on a specific event host for your event, please contact our booking team. The location will generally also be accessible one hour prior and after the event for setting up and cleaning up.

General Catering

You can find the [catering options available here](#). Please note that regular prices apply for catering and other services (no sponsorship available). **Also note that external catering is not allowed at the Colab location.**

Catering at Viadukt Location

You can find the [beverage options here](#). Drinks can be either added to the overall bill or guests can place individual orders and pay directly. Please note that currently, we only accept Twint as a payment method at Viadukt.

You are welcome to order catering through us. Alternatively, you can arrange for a caterer of

your choice. The caterer has to deliver everything ready-prepared, the venue has no cooking or refrigeration facilities and no dishes. As there is no ventilation available, cooking (using external hot plates) is not permitted. If you choose to bring in your own caterer and they are unable to take away bulky packaging materials and food waste, a disposal fee of CHF 200 will be charged.

Event spaces

Venue	Room	Max. amount of people	Available weekday
Colab	C2	12	FR after 18:00 Mo on request
	Community Salon	25	FR after 18:00
	Loft Corner	40	FR after 18:00 Mo on request
Viadukt	Event Space	80	Mo, FR after 18:00
Kraftwerk	-	<i>Special conditions; send a request to booking.zurich@impacthub.ch</i>	

Do you agree with these conditions? Ready?!

To request the venue, please get in touch by using [this form](#). As soon as you have received a sponsoring confirmation, please hand in the communicational material/content by a link we will send you within 5 days!

Looking forward to hosting your community,
Your Impact Hub Zürich Team